



Consult the presentation topics by clicking here: [MGOC TOPICS](#)

Please complete this form, **save it on your computer**, and send it via email at: speakers@mgottawa.ca

MGOC is a non-profit organization consisting of a network of volunteers across the Ottawa-Carleton area. Your request will be assessed based on the availability and capacity of our volunteers. As a non-profit organization MGOC relies on honorariums to help defray the costs of our continuing education activities and administrative expenses. We suggest an honorarium of \$125 per talk. However, no group will be turned away due to inability to pay. Thank you!

Organization Information

Name of Organization

Civic #

Street Name

City and Neighbourhood (i.e.: Ottawa - Barrhaven)

Postal Code

Type of organization

Amount of your honorarium (\$)

Contact Information

Full Name

Telephone Number

Email address

Alternate Contact Information

Full Name

Telephone Number

Email address

Logistical Details

Date (YYYY-MM-DD)

Time

of attendees

Location of Presentation

Size of the room

Available Audio-visual Equipment (Please check all that apply)

- LAPTOP OR COMPUTER
 PROJECTOR
 SCREEN
 SOUND SYSTEM
 MICROPHONE
- OTHER (Please specify)

Presentation Details

Preferred Presentation Topic #1

Preferred Presentation Topic #2

Please tell us about the group who will be attending (e.g., level of gardening experience, current or former gardeners, patio gardeners, etc.). We would also like to know the objective you would like to achieve with the presentation.